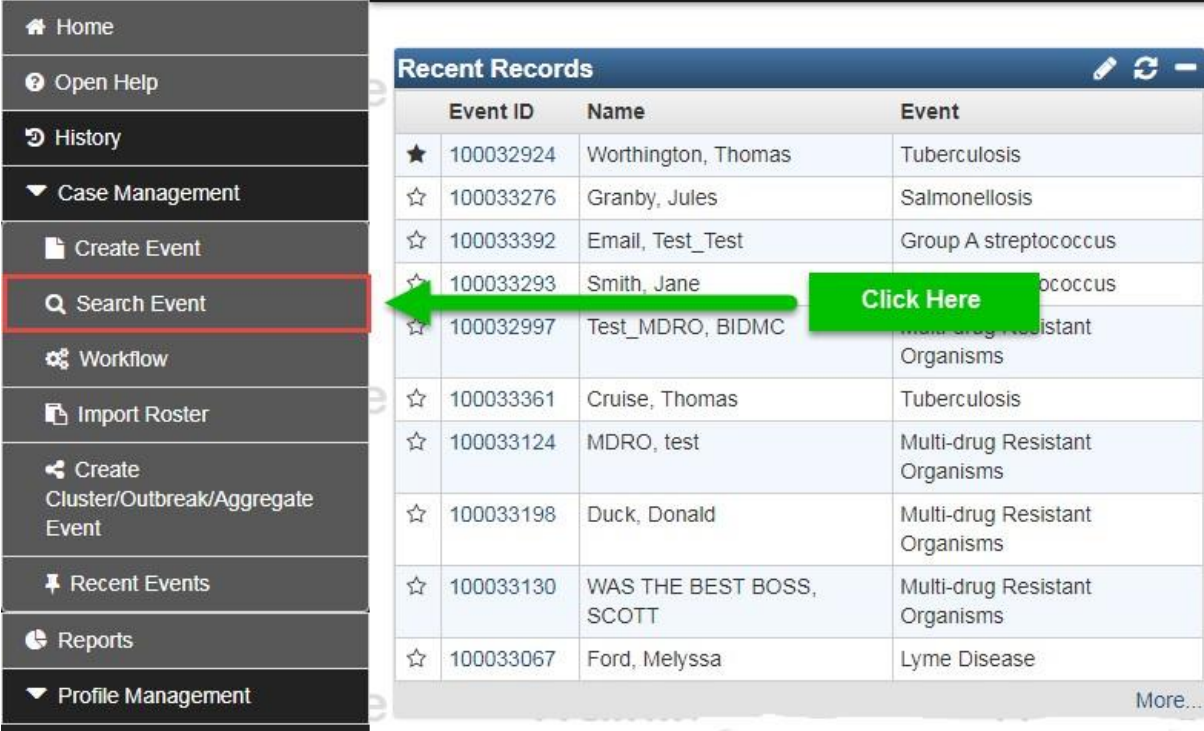


## How can I search for cases in MAVEN?

On the MAVEN splash screen, you can find the “Search Event” tab on the pane on the left side.



The screenshot displays the MAVEN application interface. On the left is a dark sidebar with navigation options. The 'Search Event' option, marked with a magnifying glass icon, is highlighted with a red rectangular border. To the right of the sidebar is a white panel titled 'Recent Records' with a blue header bar. This panel contains a table with three columns: 'Event ID', 'Name', and 'Event'. The table lists several records, including those for Tuberculosis, Salmonellosis, and Multi-drug Resistant Organisms. A green arrow points from a green box labeled 'Click Here' to the star icon in the first column of the fourth row (Event ID 100032997).

Event ID	Name	Event
★ 100032924	Worthington, Thomas	Tuberculosis
☆ 100033276	Granby, Jules	Salmonellosis
☆ 100033392	Email, Test_Test	Group A streptococcus
☆ 100033293	Smith, Jane	Group A streptococcus
☆ 100032997	Test_MDRO, BIDMC	Multi-drug Resistant Organisms
☆ 100033361	Cruise, Thomas	Tuberculosis
☆ 100033124	MDRO, test	Multi-drug Resistant Organisms
☆ 100033198	Duck, Donald	Multi-drug Resistant Organisms
☆ 100033130	WAS THE BEST BOSS, SCOTT	Multi-drug Resistant Organisms
☆ 100033067	Ford, Melyssa	Lyme Disease

Clicking on the Search Event tab will bring up a new window containing the different search criteria

**Search Case** Search Clear Cancel Help

**Search Criteria**

Type: Normal

Event ID

Last Name

First Name

Alias

Maiden/Other Name

Birth Date (Range): mm/dd/yyyy

Street

City

State

Event

From Date: mm/dd/yyyy

To Date: mm/dd/yyyy

Street

On-call Diseases Search

Alien number

RHP Case File #

**Search Results**

Event ID	Name	Birth Date	Status	Event	Create Date	Event Date	External ID
No data available in table							

Showing 0 to 0 of 0 entries

Select Create Record for Person Cancel Help

**Search Options** Search Clear Create New

Once you have entered your search criteria, click the Search button

These are the different search criteria. The more fields that are completed, the more granular the search will be.

After clicking Search, your results will appear here.

The search function also features a handy trick, which is outlined below:

**Search Criteria**

Type: Normal

Event ID:

Last Name:

First Name:

Alias:

Maiden/Other Name:

Birth Date (Range):

Street:

City:

State:

Event:

From Date:

To Date:

Street:

On-call Diseases Search:

Alien number:

RIHP Case File #:

**Search Options**

**Search Results**

Event ID	Name	Birth Date	Status	Event	Create Date
100032171	Daffy Duck		Open	Syphilis	08/07/2018
100032696	Donald Duck	01/11/2000	Open	Meningitis - Unknown Type	01/05/2019
100032726	Daisy A. Duck	10/10/1980	Open	Hepatitis B	01/24/2019
100032771	Daffy Duck	01/11/1977	Open	Influenza	05/24/2019
100032781	Daffy Duck	11/11/1977	Open	Lyme Disease	07/24/2019
100032937	Daffy Duck	01/04/1977	Open	Lyme Disease	07/24/2019
100032991	Daisey Duck	09/04/1972	Open	Influenza	07/24/2019
100032995	Donald Duck	12/12/1981	Open	Influenza	05/24/2019
100033127	Daffy Duck	01/04/1977	Open	Lyme Disease	07/24/2019
100033130	Daisey	09/04/1972	Open	Influenza	07/24/2019

The search function has a feature where after typing two letters, you are able to add an asterisk (\*). As seen in the example above, this will search for all names beginning with these letters.

Similarly, leading with an asterisk and adding letters at the end will search all names ending with those letters. ie: searching \*ton would find all names ending in -ton.

If you have any questions regarding how to use Search in MAVEN, please don't hesitate to reach out to us at [mavenhelp@mass.gov](mailto:mavenhelp@mass.gov)