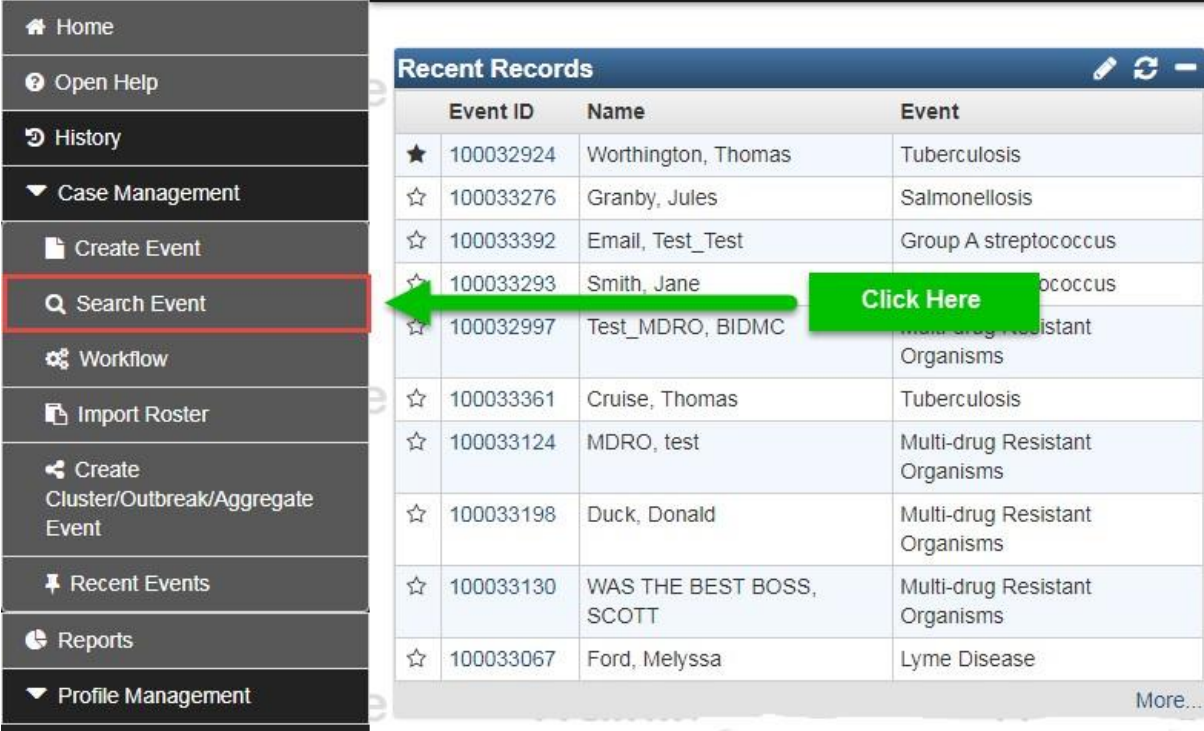# How can I search for cases in MAVEN?

On the MAVEN splash screen, you can find the "Search Event" tab on the pane on the left side.

Clicking on the Search Event tab will bring up a new window containing the different search criteria

Search Case   Search | Clear | Cancel | Help

Search Criteria	⌃
Type	Normal ▾
Event ID	
Last Name	
First Name	
Alias	
Maiden/Other Name	
Birth Date (Range)	mm/dd/yyyy 🗓
Street	
City	
State	▾
Event	▾
From Date	mm/dd/yyyy 🗓
To Date	mm/dd/yyyy 🗓
Street	
On-call Diseases Search	▾
Alien number	
RIHP Case File #	

Search Options

Search

Search Results

Event ID	Name	Birth Date	Status	Event	Create Date	Event Date	External ID
			No data available in table				

Showing 0 to 0 of 0 entries

Select | Create Record for Person | Cancel | Help

1 These are the different search criteria. The more fields that are completed, the more granular the search will be.

2 Once you have entered your search criteria, click the Search button

3 After clicking Search, your results will appear here.

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The search function also features a handy trick, which is outlined below:

The search function has a feature where after typing two letters, you are able to add an asterisk (*). As seen in the example above, this will search for all names beginning with these letters.

Similarly, leading with an asterisk and adding letters at the end will search all names ending with those letters. ie: searching *ton would find all names ending in -ton.

If you have any questions regarding how to use Search in MAVEN, please don't hesitate to reach out to us at mavenhelp@mass.gov